

U.S. Federal Crop Insurance Corporation  
FEDERAL CROP INSURANCE CORPORATION

Organization and Procedure as Published in the Federal  
Register Pursuant to Public Law 404, 79th Congress

ORGANIZATION

Creation

The Federal Crop Insurance Corporation was created February 16, 1938, by the Federal Crop Insurance Act (7 U.S.C. 1940 ed. 1501 et seq.). The Corporation is a part of the United States Department of Agriculture and its operations are under the supervision and control of the Secretary of Agriculture.

Office

The principal office of the Federal Crop Insurance Corporation is located at Washington, D.C., in the South Agriculture Building.

Stock

All capital stock of the Federal Crop Insurance Corporation is owned by the United States.

Board of Directors

The Board of Directors consists of three persons employed in the Department of Agriculture who are appointed by and hold office at the pleasure of the Secretary of Agriculture, and are as follows: The Secretary of Agriculture, who serves as Chairman of the Board; the Under Secretary of Agriculture; and the Administrator of the Production and Marketing Administration.

Officers

The Board of Directors, subject to the approval of the Secretary of Agriculture, selects a manager who is the chief executive officer of the Federal Crop Insurance Corporation with such power as may be conferred by the Board.

Management

The management of the Federal Crop Insurance Corporation is vested in a Board of Directors subject to the general supervision of the Secretary of Agriculture. Under the general supervision of the Board of Directors and the Administrator of the Production and Marketing Administration the manager of the Corporation is responsible for the general direction and supervision of all the activities of the Corporation. His duties and responsibilities have been published (7 CFR, Part 2323).

Functions

The functions of the Federal Crop Insurance Corporation are carried out through the facilities and personnel of the Production and Marketing Administration of the Department of Agriculture. The programs and operations are approved by the Board of Directors of the Corporation and the Secretary of Agriculture before being put into effect by the manager.

## Availability of Information and Records

Any person desiring information with respect to a function of the Corporation should address his request to the Federal Crop Insurance Corporation, United States Department of Agriculture, Washington (25), D.C., except as to matters with respect to a request for insurance on an individual farm or farms in a local area (7 CFR, Part 2323). The records of the Corporation, including those maintained in field offices, are available for examination in accordance with rules and designation of records issued by the Secretary (7 CFR, Part 2100).

### Central Office

(a) General - The principal office of the Federal Crop Insurance Corporation is at Washington, D.C., in the South Agriculture Building, consisting of the Office of the Manager of the Corporation, Program Development Division, Underwriting Division, Finance Division, Sales Promotion Unit, and Loss Adjustment Unit.

(b) Manager - Under the general supervision of the Board of Directors (7 CFR 400) and the Administrator of the Production and Marketing Administration, and within established policies, the manager has final authority for the executive direction of the Corporation's programs and activities both in Washington and in the field. He determines or approves methods and procedures to be used, coordinates the activities of the Corporation with that of cooperating agencies and is responsible for commodity operations of the Corporation. In the office of the manager there are area directors who assist in the supervision of the field activities.

(c) Divisions and Units - The divisions and units are as follows:

(1) Program Development Division - Develops plans for annual program changes on each commodity and plans for insurance on new commodities; develops insurance contracts and regulations, procedures for writing of insurance, determination of acreage and other contract terms, adjustment of losses and collection of premiums; makes economic and statistical analysis of the program and proposals for changes; develops and maintains current information on the volume of insurance.

(2) Underwriting Division - Estimates the amount of risk to which the Corporation may be subjected for the amounts of insurance and other terms of the contract; develops the actuarial basis for the insurance and prepares the official actuarial tables; prepares procedures for field determination of the amount of insurance and premium rates for individual farms; gives technical assistance to state directors in connection with actuarial and underwriting phases of the crop insurance program in their states.

(3) Finance Division - Plans and directs or performs the fiscal activities of the Corporation relative to receipt of premiums and payment of indemnities and for administrative funds and their expenditure. Plans and directs or performs the necessary accounting. Prepares financial reports.

(4) Sales Promotion Unit - Plans, coordinates, promotes and assists in sales and public informational activities.

(5) Loss Adjustment Unit - Plans, directs and coordinates loss adjustment work and reviews unusual claims for loss. Devises policies and procedures for selection and training of loss adjusters.

### Field Offices

#### (a) Branch Offices -

(1) The addresses of and States served by these offices are as follows:

1224 South 27th Place, Birmingham 5, Alabama (Florida, Alabama, Georgia, Mississippi, Louisiana, Arkansas, Tennessee, South Carolina, North Carolina, Kentucky, Virginia, West Virginia, Maryland, Delaware); New Post Office Building, Chicago 7, Illinois (North Dakota, South Dakota, Minnesota, Wisconsin, Iowa, Missouri, Illinois, Indiana, Michigan, Ohio, Pennsylvania, New York, New Jersey, Connecticut); Cooper Building, Denver 2, Colorado (Washington, Oregon, California, Nevada, Arizona, New Mexico, Texas, Oklahoma, Kansas, Colorado, Utah, Idaho, Montana, Wyoming, Nebraska).

(2) Under the immediate supervision of the Manager these offices perform the audit and accounting functions relative to crop insurance contracts, receiving and maintaining files of the insurance contracts and related documents, receiving premiums and processing indemnity claims. Branch office managers have final authority to determine amount of premium due, approve indemnity claims and cancel or adjust debts (6 CFR, Part 01).

#### (b) State Crop Insurance Directors -

(1) These directors are located as follows and serve the state where located except where additional states are listed:

AAA Building, Auburn, Alabama, for Alabama and Florida; 415 First Street, S., Phoenix, Arizona; 108½ West 3rd Street, Little Rock, Arkansas; 2288 Fulton Street, Berkeley, California, for California and Nevada; 225 West Oak Street, Ft. Collins, Colorado, for Colorado and Wyoming; Old Post Office Building, Athens, Georgia; Room 317 Yates Building, 103 South 9th Street, Boise, Idaho; Second Floor Standard Building, 124 South Water Street, Decatur 12, Illinois; 105 South Meridian Street, Room 300 Big Four Building, Indianapolis 9, Indiana; 1101 Walnut Street, Des Moines 7, Iowa; 417-519 Humboldt Street, Manhattan, Kansas; Mill and Maxwell Streets, Lexington, Kentucky; P.O. Box 8597, University Station, Baton Rouge, Louisiana; Rossborough Inn, University of Maryland, College Park, Maryland, for Maryland, Delaware and West Virginia; 200 North Capitol Avenue, Lansing 4, Michigan; Room 1130 Main P.O. Building, Box 3110, St. Paul 1, Minnesota, for Minnesota and Wisconsin; 1130 West Capitol Street, Box 1251, Jackson, Mississippi; IOOF Building, 10th and Walnut Street, Columbia, Missouri; Armory Building, 24 West Mendenhall Street, Bozeman, Montana; 205 Terminal Building, 10th and O Streets, Box 793, Lincoln 1, Nebraska; Regulatory Building State College, New Mexico; AAA Building, College Station, Raleigh, North Carolina; 304 DeLendrecis Building, Fargo, North Dakota; Room 224 Old Federal Building, South State and East Third Streets, Columbus 15, Ohio; 6th and Main Streets, Stillwater, Oklahoma; 6th Floor, Eastern Building, 515 SW. 10th Street,

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Portland 5, Oregon; 928 North Third Street, Harrisburg, Pennsylvania, for Pennsylvania, New Jersey, New York and Connecticut; Knowlton Building, 1615 Hampton Street, Columbia, South Carolina; 56 Third Street, SE, Huron, South Dakota; 152 Fourth Avenue North, Nashville, Tennessee; AAA Building, College Station, Texas; Old Terminal Building, 222 S.W. Temple Street, Salt Lake City, Utah; FCIC, c/o AAA, Blacksburg 14, Virginia; Room 208, Great NW. Life Building, 1023 West Riverside, Spokane, Washington.

(2) Under the immediate supervision of the office of the manager of the Corporation, the state crop insurance director reviews and accepts or rejects applications for crop insurance, supervises and reviews the adjustment of losses, provides information concerning crop insurance and in general represents the Corporation in the state. The state director is assisted by district supervisors who in turn supervise part-time adjusters. State directors have final authority to approve listing sheets and to accept or reject applications for insurance.

(c) Field work on crop insurance relative to establishing amounts of insurance per acre and premium rates for individual farms, sale of insurance, obtaining reports of insured acreage and collecting premiums is performed by the Field Service Branch (7 CFR Part 2324).

#### Availability of Information and Records

Any person desiring information as to making submittals or requests with respect to crop insurance for a farm in any particular county should request such information from the county agricultural conservation committee of the Field Service Branch (7 CFR Part 2324). Other requests for information should be addressed to the state director for the particular state involved, or the Manager, Federal Crop Insurance Corporation, Production and Marketing Administration, U. S. Department of Agriculture, Washington 25, D.C. Records of the Corporation, including those maintained in the field offices, are available for examination in accordance with the rules and designation of records issued by the Secretary (7 CFR Part 2100).

#### FUNCTIONS AND PROCEDURES

##### Federal Crop Insurance

(a) The Federal Crop Insurance Act (7 U.S.C. 1501-1519) authorizes the Corporation to insure producers of wheat, cotton, and flax, against loss in yields due to unavoidable causes and for the purpose of determining the most practical plans, terms and conditions of insurance to insure on a trial basis any other agriculture commodity, if sufficient actuarial data are available as determined by the Board. Not more than three commodities may be added each year. Trial insurance for each commodity is limited to a period of three years and to 20 representative counties. Trial insurance is not limited to insurance against loss of yield but may be against loss of investment in the crop with the amount of insurance not to exceed 75 percent of the investment in the crop.

(b) Regulations governing the wheat, cotton, flax, corn and tobacco programs may be found as follows: Cotton (7 CFR Part 419), Flax (7 CFR Part 415), Corn (7 CFR Part 416), Tobacco (7 CFR Part 417), Wheat for contracts covering 1945, 1946 and 1947 (7 CFR Part 414), Wheat for contracts covering 1946, 1947 and 1948 (7 CFR Part 418), Wheat for contracts covering 1947, 1948 and 1949 (7 CFR Part 418).

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